

TCPS[®] Tennessee Clinical Placement System

Listed below are some suggestions of content that will be useful both to partners and to students!

Clinical Facilities Suggested content for orientation:

Facility-Specific Orientation Content & Validation – content that students and faculty MUST know about the facility that is NOT covered in the General Orientation programs. Remember that online validation is preferable to a downloaded quiz that students bring to the facility.

Faculty Checklist – for faculty coming to the facility – this can provide information related to faculty orientation, specific student/faculty policies, documentation requirements – particularly for electronic, and specific deadlines that must be met. Links to policies, documents to be returned, and also include how Student Clinical Passports will be reviewed or monitored.

Unit Descriptions – IF you submitted this with your data collection spreadsheet (Scope of Service tab) it will be uploaded. If you didn't submit this, this is a useful tool for schools to use when seeking new placement facilities. Having an understanding of the patient population(s) and acuity levels for a particular unit leads to a higher quality placement experience for everyone involved.

Process for affiliation agreement – who to contact and what they need to know/complete to obtain a contract with the facility. There could be a link to the affiliation agreement if there is a required form.

Driving Directions and Parking Available – maps as appropriate

Onsite Orientation – list how much time is required for the facility's orientation of the students and faculty/ How is this scheduled? If there is required orientation for other training before the first clinical day (for example: Computer documentation system training) and directions on how this is arranged.

Nurse Recruiter or Process for Employment – contact information would be useful for students that are interested in obtaining employment during their education or for future employment upon graduation. The agency could make recommendations here to students related to requirements for hiring as a new graduate or advertise any internship or other special employment opportunities for students.

Academic Partner Suggestions for Partner Resources:

Curriculum Overview – Information related to the full program offered by the school. If multiple programs are available, the curriculum overview should clarify the differences in the programs of study.

Course Descriptions – Information about the course content students will be responsible for during their clinical experiences.

School Handbook – Information related to school's requirements for dress, safety measures if something happens to a student, inclement weather policy and school closings, & makeup days.

Academic Calendar – Information related to the start/end of semesters, holidays, etc.

Preceptor Information/Need – such as types of clinical skills,

